



CITY OF MORGANTON
NORTH CAROLINA

October 26, 2018

Dear Consultants,

On Call Engineering Services – Addendum

RE: Responses to questions and requests for clarification regarding the original RFQ

1. On page 2, second bullet under Tab One, the RFQ indicates firms may submit on specific specialties. Should a firm desire to submit on more than one specialty (example: Traffic analysis and roadway design), can you confirm your desire is one combined response and not a separate RFQ response for each specialty?
Please submit one combined response.
2. Will you be selecting firms separately for each category? If so, is it possible for firms to be selected for some specialties submitted for, but not all?
We may select firms separately for each category and therefore it is possible for firms to be selected for some specialties but not all.
3. The first paragraph of the RFQ specifies the types of engineering services to be provided. In particular, environmental services are listed as one of the services. Can you be more specific as to what types of environmental services are desired (ie, wetlands delineation, Phase I Assessments, etc)?
Environmental assessments may include those necessary to meet federal grant guidelines i.e. FHWA, ARC and et cetera as well as Phase I assessments and wetlands delineations and et cetera.
4. Does the City desire to include assistance with public relations / public engagement as a service to be provided?
Not at this time.
5. Will landscape architectural services be required by the City?
Not at this time.
6. Bullet 5 under Tab One requests overall references for the team. Does this refer to client references?
Yes
7. Bullet 4 under Tab Two requests an example Preliminary Engineering Report (PER). Is there a specific type of that the City would like to see (ie, water, wastewater, environmental, transportation, etc)?

PERs to meet requirements for grant submission requirements are the primary need. Therefore please submit a sample that has been used for grant purposes.

8. The RFQ specifies the deadline for submittal as November 5, 2018. Is there a specific time that the submittals are due on November 5 or is it by “close of business”? If it is “close of business”, what are the normal business hours?

Close of business which is at 5:00 p.m.